



BIRMINGHAM THEOLOGICAL SEMINARY

2200 BRIARWOOD WAY
BIRMINGHAM, AL 35243
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DIRECTED STUDY INFORMATION AND REGISTRATION

Directed studies are course credits obtained by working directly with a professor in a group of 1 to 4 students. These arrangements are permitted only for students who can not schedule a necessary course prior to planned graduation. Otherwise students are expected to enroll and attend classes as scheduled.

It is the responsibility of the student to obtain the professor's and the seminary's approval for the directed study. Each student must complete a registration form and submit the registration to the registrar of the seminary. Directed study tuition is \$100 per credit hour and payment is due at registration. Students have four months to complete a directed study with a professor. Any exceptions must be submitted in writing to the registrar for approval.

REGISTRATION FORM:

Today's Date: _____

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

E-mail: _____ Phone: (Home) _____ (Work/Cell) _____

New Student? Yes No When did you last take classes at BTS? _____

Course Name _____ Course # _____ Instructor _____

Tuition (\$100 per credit hour)	\$ _____
Material Fee	\$ _____
Annual Student ID Fee (\$15 per year)	\$ _____
Previous Balance	\$ _____
Subtotal:	\$ _____
4% Credit Card Fee (4% of total due)	\$ _____
Total:	\$ _____

OFFICE USE ONLY

Approved _____

- Registered
- DE Log
- Calendar
- E-Mail
- Sent Materials
- Scanned

Cash: _____ Check #: _____ Credit Card # _____ - _____ - _____ Exp. _____
(We do not Accept American Express)

By completing and signing this form, I agree to the above terms, will submit all coursework on time, and agree to pay the tuition and fees for the course I am registered for.

Student's Signature: _____ Date: _____