

COURSE TEXTS

Recommended:

- Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations 7th Edition* University of Chicago Press, Chicago and London ISBN: 0226823377
- Vyhmeister, Nancy J. *Quality Research Paper* Zondervan, Grand Rapids ISBN: 0310274407
- Adler, Mortimer J. and Charles Van Doren *How to Read A Book* Touchstone Publishing ISBN 0671212095
- *StyleEase for Chicago and Turabian Style* www.StyleEase.com StyleEase Software, LLC
- *Logos Bible Software* - Libronix Digital Library System (See www.birminghamseminary.org)

COURSE REQUIREMENTS

1. **Plan your time wisely** for weekly assignments, book critiques, memorization, papers and oral presentations. *Proper Prior Planning Prevents Poor Performance.*
2. Submit a **400** word essay of your personal learning objectives, what you expect to learn and how this course may enhance your Christian service. Please think this through (**due week two, typed**)
3. E-mail all assignments to the professor as an attachment – any papers received after the beginning of class time of the due date will be late. All students are expected to have read assigned materials and be prepared to participate fully in class.
4. **Attendance:** The student is expected to attend all classes unless Providentially hindered. If the student must be absent from a class, they must contact the professor prior to class. Student is still responsible for all assignments to be completed as per syllabus. More than two unexcused absences drops final grade one letter grade.
5. **Scripture Memorization:** Each week, the professor will assign for memorization one short Scripture passage related to the material covered that week in class. The students are to memorize and meditate upon that Scripture verse. Students' memorization Scripture verses will be checked each week.
6. **Journal:** The student will maintain a bound journal throughout the semester in which they are to reflect on what they are reading and learning in class, what Scriptures upon which they are meditating, matters upon which they are praying, etc. Entries must be dated and made weekly at least. This is not a notebook of notes taken in class! Students are to reflect upon what they are learning for life application and how it is affecting life transformation. The journal will be checked periodically by the instructor throughout the course of the semester; entries will be respected and held in confidence.
7. **Oral/Written Book Critiques:** The student will write a three (3) two-three (2-3) page critical papers on each book listed in the course texts with asterisks. Each critical paper will have the following component parts:
 - a. Introduce the author.
 - b. What is the book about as a whole? (**Description-define the problem/problems that the author is trying to solve**)
 - c. What is the author saying in detail and how is it said? (**Interpretation-what are the author's claims?**)

- d. Is the book true, in whole or in part? (**Critical thinking, Agree? Disagree? Why & what is the foundation for your response? Can you reasonably say “I” understood the book?**)
 - e. What is the significance of the book? (**Personally, Spiritually, & Academically**) (**What are the formations and or applications to your life and ministry?**)
 - f. As you write your paper your goal is to answer these questions concisely and achieving Master’s level requirements. **This is not a book report, think through critically.**
8. Each student will present to the class, an **oral report** on each book lasting no more than five (5) minutes. The significance (e) will be based on your personal interaction (self-application/life-transformation) with each book based on these respective verses.
- a. Absolute Surrender: II Timothy 3:16
 - b. The Practice of the Presence of God: Psalm 51:17
 - c. Pray with Your Eyes Open: Matthew 6:5-8
9. **Research Paper:** This paper will be twelve-fifteen (12-15) pages on your philosophy of ministry for the Christian Worker in the 21st Century. This paper should be comprehensive, select a specific topic from the materials covered in the course that is pertinent to your area of Christian ministry. The page requirements do not include the cover page, table of contents or bibliography. You should have at least seven (7) scholarly references **other than your required texts**, along with proper citations of footnotes and bibliography. Two (2) of the references must come from **scholarly** journals, Wikipedia is not a valid resource and only one internet source (must be viable) may be used. Include a copy of your personal plan for spiritual growth form from *The Christian Life Profile Assessment Tool Workbook*. This does not count in the page totals.

BTS Format and Style Standards

Note: All research papers must be formatted in accordance with Turabian Chicago standards including the title page, citations and bibliography. Any paper not conforming to these standards will automatically be dropped one letter grade. #12 Times New Roman font and double spacing is required on all papers

All course materials must be submitted by the last day of class. Thereafter, course materials may be submitted for up to six (6) weeks after the end of the semester directly to the office of the Registrar with the permission of the professor. If a student submits course materials after the end of the semester but within the six (6) weeks grace period, the student’s grade will be lowered by one letter grade. The course materials will not be accepted after the six (6) week grace period and a failing grade will be posted to the student’s transcript.

COURSE GRADING

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| 1. Scripture memory, journal and timeliness of assignments: | 20 points |
| 2. Class participation and preparedness: | 10 points |
| 3. Book critiques/oral presentations: | 40 points |
| 4. Research paper: | <u>30 points</u> |
| | 100 points |

COURSE SCHEDULE

Date	Readings	Assignment
Wk. 1 Jan. 23	Introduction/Syllabus Review Call to Ministry & Christian Work Living by Grace through Faith	
Wk. 2 Jan. 30	Chapters 1-2 (Bridges) Chapter 1 (Whitney) <i>Servanthood, Humility, Sin, Change</i> <i>Self-Leadership, Christlikeness</i>	Memory Verse (Phil. 2:3-4)
Wk. 3 Feb. 06	Chapters 3-4 (Bridges) Chapters 2-4 (Whitney) <i>Bible Study, Mediation, Prayer</i>	Memory Verse (II Tim. 3:16-17)
Wk. 4 Feb. 13	Chapters 5-7 (Bridges) Chapters 5-7 (Whitney) <i>Worship, Evangelism, Service, Submission</i>	Memory Verse (Rom. 12:1-2)
Wk. 5 Feb. 20	Chapters 8-11 (Whitney) <i>Stewardship, Fasting, Silence/Solitude</i> <i>Journaling</i>	Memory Verse (II Cor. 8:7) Absolute Surrender (Oral Presentations)
Wk. 6 Feb 27	Chapters 8-10 (Bridges) <i>Spiritual Disciplines</i>	Memory Verse (Matt. 19:21) Absolute Surrender (Oral Presentations)
Wk. 7 Mar. 5	The Christian Life Profile Assessment Tool Workbook	Memory Verse (Matt. 6:33) Personal and "One Another" Assessments
Wk. 8 Mar. 12	Spring Break	
Wk. 9 Mar. 19	Chapters 12-13 (Whitney) Chapters 11-12 (Bridges) <i>Love, Joy, Peace</i>	Memory Verse (Gal. 5:22-23)
Wk. 10 Mar. 26	<i>Patience, Kindness, Goodness</i>	Memory Verse (Col. 3:12) Practice of the Presence of God (Oral Presentations)
Wk. 11 Apr. 2	<i>Faithfulness, Gentleness, Self-Control</i>	Memory Verse (I Peter 3:15) Practice of the Presence of God (Oral Presentations)
Wk. 12 Apr. 9	Chapters 1-5 (Adams)	Memory Verse (I John 1:8-10)
Wk 13 Apr. 16	Chapters 6-10 (Adams)	Memory Verse (Ephesians 6:4)
Wk. 14 Apr. 23	John 21 Research Papers Due	Memory Verse (John 21:15-17) Pray With Your Eyes Open (Final Oral Presentations)

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